



January 30, 2026

Carey L. Mayer, Deputy State Historic Preservation Officer
Illinois Department of Natural Resources
One Natural Resources Way
Springfield, IL 62702-1271

RE: Elgin Crew Facility Renovation Project, Elgin, Kane County, Illinois
Section 106 Memorandum of Agreement, Stipulation IV: Monitoring and Reporting
SHPO Log #006072523

Dear Ms. Mayer:

In accordance with the *Memorandum of Agreement Among Metra and the Illinois State Historic Preservation Officer Regarding the Milwaukee District West (MDW) Line Elgin Crew Facility Renovation Project in Elgin, Illinois*, please find the enclosed Summary Report detailing work undertaken in 2025 per Stipulation IV: Monitoring and Report.

Thank you for your continued cooperation on this Project. At your earliest opportunity, please confirm receipt of this summary and let us know if you have any questions. We are also happy to schedule a meeting to discuss planned 2026 objectives in more detail if you think that would be helpful.

Sincerely,

Rita Yamin

Rita Yamin, Director
Grant Management & Corporate Quality Assurance
myamin@metrarr.com

enclosures (1): *Summary Report: February 2025 - January 2026*

cc: Anthony Rubano, Project Designer & Deputy State Historic Preservation Officer
James M. Derwinski, CEO / Executive Director, Metra
Janice R. Thomas, Executive Director of External Affairs / Chief of Staff, Metra
Glenford Peters, Senior Director, Capital Projects, Metra
Kevin Berghold, Director, Civil and Structural Design, Metra
Casey Campetti, NEPA Manager, Metra
Christopher Meyers, Senior Historic Preservation Specialist, Metra

Elgin Crew Facility Renovation Project
SUMMARY REPORT: FEBRUARY 2025 - JANUARY 2026
Addressing Memorandum of Agreement Stipulation V



On behalf of Metra and in accordance with the *Memorandum of Agreement Among Metra and the Illinois State Historic Preservation Officer Regarding the Milwaukee District West (MDW) Line Elgin Crew Facility Renovation Project in Elgin, Illinois (MOA)* please find the following summary report detailing work undertaken from February 2025 to January 2026 per Stipulation V: Monitoring and Reporting.

The following summary report contains updates for Stipulation I. A. Mitigation – NRHP Registration Form.

Stipulation	Stipulation Description	February 2025 - January 2026 Implemented Activities	February 2026 - January 2027 Proposed Activities
I. Mitigation: NRHP Registration Form	A. Within one (1) year of execution of this Agreement, Metra shall retain a historical contractor(s) of its choice (Contractor) who meets the Secretary of the Interior's Qualifications (36 CFR Part 61, Appendix A) to work with the SHPO staff, as needed, to prepare a NRHP Registration Form for Elgin Station. The Consultant shall use the information previously provided to SHPO in its Elgin Station determination of eligibility, correspondence and attachments, and other sources appropriate to complete the documentation.	In Q2 FY 25, Metra advertised design services via a Letter of Interest and Qualifications (LIQ). The LIQ included preparation of the NRHP Registration Form. In late Q3 FY 25, LIQs were reviewed and the hiring of a recommended design team was forwarded to Metra's Board of Directors. Due to procedural changes in the federal Disadvantage Business Enterprise process, the recommended design team was not able to be brought under immediate contract.	Metra staff intends to present an updated recommendation to the Board and to seek award in late Q1 to early Q2 FY 26.
	B. Draft Submission Metra shall submit a draft of the completed NRHP Registration Form to the SHPO for review and comment. SHPO shall have 30 calendar days to review and provide comment to Metra. If SHPO does not provide comments to Metra in 30 calendar days, the submission will be deemed complete. Following SHPO comment, Metra will incorporate comments requested by SHPO. As needed, Metra will coordinate and consult with SHPO on its comments.	No activity on this stipulation during this period.	Once the LIQ is awarded and Notice to Proceed is issued, Metra intends for the selected consultant to commence work on draft NRHP submission.

	C. Final Submission Upon completion of the final documentation, Metra shall submit the revised final version to SHPO. SHPO shall indicate its acceptance within 30 calendar days. If SHPO does not provide comments to Metra in 30 calendar days, the submission will be deemed complete.	No activity on this stipulation during this period.	Final submission and associated timeline, which can potentially take place after January 2027, will be based on the progress and completion of draft NRHP submission.
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Metra has not encountered any problems, unexpected issues, disputes, or objections in efforts to carry out the terms of the MOA. There are no changes recommended in the implementation of this MOA. The MOA has been amended and extended for an additional three (3) years.

The next summary report will be released for the period of February 2026 – January 2027.

Christopher Meyers
Senior Historic Preservation Specialist
Metra