

January 28, 2025

Carey L. Mayer, Deputy State Historic Preservation Officer
Illinois Department of Natural Resources
One Natural Resources Way
Springfield, IL 62702-1271

RE: Elgin Crew Facility Renovation Project, Elgin, Kane County, Illinois
Section 106 Memorandum of Agreement, Stipulation IV: Monitoring and Reporting.
SHPO Log #006072523

Dear Ms. Mayer:

In accordance with the *Memorandum of Agreement Among Metra and the Illinois State Historic Preservation Officer Regarding the Milwaukee District West (MDW) Line Elgin Crew Facility Renovation Project in Elgin, Illinois* (MOA) please find the following summary report detailing work undertaken in 2024 per Stipulation IV: Monitoring and Reporting:

In the Fall of 2024, Metra began the process of developing a Letter of Interest and Qualifications (LIQ) to identify a qualified consultant to deliver final design services for the Elgin Crew Facility Project. Scope of work includes the preparation and submission of design documents at 60%, 90%, and 100% stages that respect the building's historical significance and comply with federal, state, and local preservation regulations to ensure any modifications preserve essential historical elements. Furthermore, as part of the project's design service standard and in adherence to the MOA, the LIQ seeks a qualified Secretary of the Interior (SOI) historic contractor to prepare a NRHP Registration Form for Elgin Station.

The LIQ is anticipated to be released in early February. Award for the LIQ is to be determined based on various factors including responsiveness, responsibility, and quality of submissions received. Future award will also incorporate interview of shortlisted contracting teams and any requisite contractual negotiations. Upon selection and award of a contractor, Metra will provide an update on selection of a historic contractor to develop the NRHP Form.

At your earliest opportunity, please confirm receipt of this summary and let us know if you have any questions. We are also happy to schedule a meeting to discuss planned 2025 objectives in more detail if you think that would be helpful.

Sincerely,

A handwritten signature in cursive script that reads "Rita Yamin".

Rita Yamin,
Manager Grant Applications

cc: Anthony Rubano, Project Designer & Deputy State Historic Preservation Officer
CJ Wallace, Cultural Resources Coordinator, State Historic Preservation Office
Glenford Peters, Senior Director, Capital Projects, Metra
Andrew Roth, Director, Stations and Parking, Metra
Meghan Hamilton, Senior NEPA Specialist, Metra
Christopher Meyers, Senior Historic Preservation Specialist, Metra