

RULES FOR PRESENTATION REGARDING
NATIONAL REGISTER PLACES CONSIDERED BY THE
ILLINOIS HISTORIC SITES ADVISORY COUNCIL

Your participation is welcome. Adherence to these rules will assure all interested parties a fair opportunity to make their views known to the Council.

1. The Chairperson of the Illinois Historic Sites Advisory Council (IHSAC) will announce the items to be considered in the order in which they appear on the enclosed agenda.
2. Either an interested party or a member of the Agency's staff will make a presentation of the proposed nomination.
3. If you, as the interested party, wish to make a presentation, the following procedures will apply. You must contact our office no later than the date referred to in the cover letter, if you plan to make a presentation.
4. All presentations are timed. Presentations will be limited according to the following schedule:
 - A. 10 minutes for individual properties.
 - B. 15 minutes for historic districts or multiple property nominations.
 - C. 10 minutes will be allotted for the case favoring nomination regardless of the number of people speaking in favor of the nomination.
 - D. 10 minutes will be allotted for the case opposing nomination regardless of the number of people opposing the nomination.
5. Upon completion of the presentations referenced above, the Council will have up to 10 minutes to consider an individual property and up to 15 minutes to consider a historic district or multiple property nomination. If the Council cannot vote within the allotted time, the chairperson can extend the amount of time or direct that the discussion continue at later that same date after all the other items in the agenda have been resolved.
6. The case for listing a place on the National Register will be given before the case against listing.
7. Those wishing to present their views for or against a nomination must coordinate their participation with other participants of the appropriate side. Contact this office no later than 3 working days before the first day of the relevant Council meeting to learn of the other interested parties in order to coordinate your contributions with theirs.
8. In rare cases, the chairperson may extend the time for the applicant's presentation.

9. The following Council By-Law governs the submission of material to the Council after a nomination is placed on the agenda:

Council shall not consider written material regarding a place proposed for the National Register submitted to the Council during 10 working days before the Council meeting at which the place is to be considered.

10. If consideration of a place is rejected or deferred, please be certain that the Council's reasons are understood so that you can prepare for any later Council consideration of the place. If you are uncertain after the Council's vote, ask the Council for an explanation of its vote.
11. If the Council advises against listing, the place may be brought before the Council again if two conditions are satisfied:
 - a. Substantial new information not presented at the first meeting is provided, and
 - b. A year has passed since the meeting at which the place was rejected.
12. Please direct your questions and/or comments to:

IDNR - State Historic Preservation Office
Att: Andrew Heckenkamp
One Natural Resources Way
Springfield, IL 62702

andrew.heckenkamp@illinois.gov

Effective: August, 1987